

MEMORANDUM

TO: Service List

FROM: William H. Stevens, Jr., Hearing Officer

RE: NSTAR Electric, D.T.E. 03-121 (Filings to be submitted to additional DTE Staff - Revised Ground Rules)

DATE: April 12, 2004

CC: Mary Cottrell, Secretary
Staff as assigned

Att. Revised Ground Rules

Attached please find Revised Ground Rules for this proceeding. The revisions concern changes to ¶ 9 (Number of Copies) and ¶ 10 (address of filings). In ¶ 10, I have added three Department staff from the Rates and Revenue Requirements Division that should receive copies of all filings: Jeff Hall, Joseph Passaggio, and Meera Bhalotra. In ¶ 9, I have increased the number of copies of filings to be submitted to the Department to be consistent with the additional staff assigned to this case. Consistent with these Revised Ground Rules, I request that all parties to this proceeding submit a set of hard copies of all previous (and future) filings directly to Jeff Hall, Joseph Passaggio, and Meera Bhalotra. 220 C.M.R. § 1.02(8).

In addition, I wish to remind the parties and limited participants that the Revised Ground Rules request that all filings be three-hole punched. This applies to all documents. I appreciate your continued cooperation in this regard.

If you have any questions or concerns please contact me at 617.305.3620.